AIA
Pittsburgh

Design Pittsburgh 2016
Architecture Awards Submission Criteria

ELIGIBILITY

The Architectural Awards Category is for built projects by members of AIA Pittsburgh, or any member of any AIA chapter across the country who has a project in the 11-county area represented by AIA Pittsburgh. All projects MUST have at least one AIA Pittsburgh architect on the project team. All submissions for the AIA Pittsburgh Design Awards Competition can only be submitted by an AIA Pittsburgh architect. The project completion date cannot be more that five years old. All judging will be completely anonymous.

SUBMISSION REQUIREMENTS
Submit Digitally via DropBox

For every design award submission, you must provide an **Electronic Submission Folder** and a **.** Each submission shall be presented on 40" x 40" x ½" Gatorboard, as well as a digital submission in your personalized DropBox folders, to which you will be invited by AIA Pittsburgh. Projects will be judged from the electronic submission materials; boards will be used for exhibition purposes only. Projects that have previously received an AIA Pittsburgh Design Award are not eligible for re-submission. Projects which were submitted last year but did not receive an award may re-use 40" x 40" design boards. References to previous awards or project publications shall be considered reason for disqualification.

Here's how it works:

1. On your Submission Request Form, please include the name of the person in charge of uploading all submission criteria to DropBox as the company contact.

2. Once AIA Pittsburgh receives your Submission Request Form, the company contact will receive an invitation to a personalized DropBox folder for your firm. If you are submitting more than one project, you will find individual Project Folders within your Firm Folder.

3. For example, if ABC Architecture is submitting three projects, the company contact for ABC Architecture will receive a DropBox invitation to the folder titled "ABC Architecture." Within this folder, they will find the following folders: "Project 1," Project 2," and "Project 3," one folder for each presentation submission.

1. Electronic Submissions

For each project entry, please include the following items in your firm's electronic submission folder via DropBox.com:

- Project Identification Form
- Project Summary Sheet
- Three images of your project for use in promotional publications
- Digital Project Presentation (PowerPoint or PDF Presentation)

> **Project Identification Form**
> For AIA Office Use
> - You will find the form in your DropBox folder. Simply download the form and fill it out accordingly
> - Upload the form to your DropBox folder

> **Project Summary Sheet**
> For Jury Use
> - The one-page project summary sheet **must** include:
>   - Key project images
>   - An at-a-glance abridgment of the project

> **Three Images of Your Project**
> For Promotional Publications Including Use on aiapgh.org, Social Media, and Various Media Outlets
> - Each of the 3 images should be saved as a JPEG
> - Each should not exceed 1000 x 1000 pixels at 100 dpi (resolution)
> - Name the files: ProjectName_1, ProjectName_2, ProjectName_3
>   - If images include photos from multiple photographers, include their last name in the image title

> **Digital Project Presentation Requirements (PowerPoint or PDF):**
> For Jury
> - Images within the presentations should be 72 dpi.
> - Title slide or page should include the **name of the project**, **project type** (commercial, residential, etc.) and the **status** (date of completion: project cannot be more than five years old).
> - Maximum of 15 slides/pages, not including title page.
> - Reference to the firm anywhere in the presentation will result in disqualification, and no members of the firm should appear in any of the images.
> - **Additional images are encouraged**. Site plans, elevations, photographs of the project, and other descriptive drawings should be included in the presentation, as well as on the design boards. (These images should also be reduced to fit the digital size requirements as listed above.)
> - The 3 images submitted for promotional materials should also appear in the PowerPoint or PDF presentation.

2. Design Boards

Mandatory! One presentation board must accompany every project entry. The board must be a 40" x 40" x 1/2" black or white Gatorboard with taped edges (no frames). Each board shall be composed of drawings, photoprints, and other depictions of information to convey the project. Firm identification should be included on the boards. Board content shall be either dry mounted images or dry mounted digital output. **Failure to submit a board will result in disqualification from the competition.**

JUDGING CRITERIA

The Architectural Award entries will be judged by measuring the architect's performance against each project's potential and not in competition with each other. Thus, projects of ordinary program or modest budget can merit an award based on the architect's skill in optimizing the design opportunity. The awards given will be:

Silver Medal - AIA Pittsburgh's highest award celebrates an extraordinary work of architecture. The decision to bestow this award rests solely with the jury.

Honor Award - To honor the best of the submitted projects. The jury may elect to choose one or more projects for this award.

Certificate of Merit - To reward a particular design aspect of a submitted project. The jury may elect to choose one or more projects for this award.

People's Choice Award - This category reflects the public's popular vote for a favorite project. Votes will be collected on the AIA Pittsburgh's online exhibit featuring Design Pittsburgh's Design Award Submissions.

DEADLINES

Friday, August 19th: Submission Request Forms must be received by AIA Pittsburgh.

Friday, August 26th: Your DropBox folder(s) must contain all required elements for the project submission to be eligible for judging.

Friday, September 9th: Boards must be received by the AIA Pittsburgh office by 5:00 p.m. to be included in the Design Awards Exhibit.

LIABILITY CLAUSE

AIA Pittsburgh assumes no liability for original drawings and other submission materials or loss or damage to any part of the submission. AIA Pittsburgh retains the right to reproduce any of the submission materials in its publications, educational programs, and web site.

Please check all information for correct spelling and accuracy since it will be used for publication. By making a submission, the entrant agrees that the information contained in this form is correct and complete, and that the entrant will hold harmless AIA Pittsburgh for any and all damage arising out of the use of the information contained herein. Any errors or omissions are the complete responsibility of the entrant.

The entrant further certifies that permission has been obtained from the owner, developer, and photographer of the project to publish photographs, drawings, and other information included in the submission (and releases and authorizes AIA Pittsburgh to use all such materials).

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